



## TERMS & CONDITIONS

### ENROLMENT POLICIES

- Prospective students are permitted to attend one trial lesson.
- Enrolments are valid until the end of each year and with the students' enrolment rolling-over each term. If you wish to cancel your enrolment, please email the office.
- House of Dance reserves the right to cancel or change the timetable and price structure at any point in time.

### FEES & PAYMENTS

- Invoices are issued on a per term basis. Term fees are to be paid in advance prior to the due date stated on the invoice. Term fees are invoiced pro rata, from week 2 of each term.
- No refunds are given for missed classes or early enrolment termination for any reason.

### UNIFORM & CLASS PROCEDURE

- All students must be dressed for class in correct House of Dance uniform, correct footwear and hair pulled back off the face.
- Please be punctual in arrival and ensure your child is collected on time as House of Dance is not responsible for the safety of children outside their class times.
- Unless otherwise stated, for House of Dance to maintain a controlled and positive teaching environment, our classes are conducted in a parent-free environment.

### COMMUNICATION & PRIVACY

- House of Dance will communicate with you primarily by email and you consent to receive information from House of Dance via email and text message.
- Personal details collected by House of Dance are confidential and will only be used by the House of Dance staff for communication purposes.

### CONCERT & EISTEDDFOD POLICIES

- Student involvement in the annual end of year concert and mid-year ballet concert is strongly encouraged, but is not compulsory.
- The Southern Tasmanian Dancing Eisteddfod is a compulsory event for all students enrolled in our performance classes. This eisteddfod is held in the first week of the July school holidays.
- For those participating families, there are additional costs associated including ticket costs and costume hire/purchases.

### GENERAL POLICIES

- You consent to the teacher having physical contact with your child regarding assisting with the understanding of an action, posture or position by eg. holding hands in a circle; lifting, correcting posture.
- You consent House of Dance employees to take your child to the toilet during class if required.
- Your child's enrolment into House of Dance is voluntary and participation in the class and the activities of ballet, creative movement and dance involve numerous risks of injury and you freely assume these risks for your child.
- All employees of House of Dance have a working with children certificate as required by relevant legislation.

### INJURY & MEDICAL CONDITION POLICIES

- You must inform House of Dance of any medical conditions or allergies your child suffers from.
- Should your child hurt themselves, you consent House of Dance to attend to your child and provide first aid (if applicable). In the event of an injury requiring treatment by a doctor, an ambulance will be called to the studio.

### PHOTOGRAPHY & VIDEOGRAPHY POLICY

- Photos and videos of your child that are taken during House of Dance classes, events and performances may be used in our brochures, websites, social media, posters, advertisements, other promotional materials, or by the media.
- If you do not wish for your child's images to be used please arrange, in writing, with the office.
- Photography and videography of the end of year recital is prohibited. Professional photos and videos are available to purchase after the event and remain the property of House of Dance to use in promotion and media.